

THE FOOTMAN JAMES 31st BRISTOL CLASSIC CAR SHOW

Exhibitor Manual

Royal Bath & West Showground
Shepton Mallet, Somerset, BA4 6QN
1st & 2nd May 2010



Bristol Classic Car Show Ltd

Pinnacle House, 166a Gloucester Road North, Patchway, Bristol, BS34 5BG

Telephone: 0117 907 1000 Fax: 0117 907 1001

Email: josette.corbett@btconnect.com

www.bccsl.co.uk



CLASSIC
CAR
WEEKLY

Classic THE Autojumbler
MOTOR
Monthly

CONTENT

PAGE 3: Setting Up Arrangements
Opening Times of the Show
Pull Out
The Organisers Office
Health & Safety At Work
Deliveries
First Aid
Club Stand

PAGE 8: Official Contractors
PAGE 4: Stand Display Vehicles
Fire Precautions
Exhibitors Passes
Car Parking
Trestle Tables & Chairs
Carpet

PAGE 5: Electrics
Catalogue Entry
Advance tickets

Security
Public Telephones

PAGE 6: Promotional Activities
Press Office and Pre Show
Publicity
Additional Advertising
Stand Catering
Stand Cleaning
Caravan/Camping Facilities

PAGE 7: Health & Safety

PAGE 8: Insurance

PAGE 9/10: Health & Safety forms

PAGE 11: FORM1 – Club order form

PAGE 12: FORM 2 – Trade order form

PAGE 13: Camping order form

SETTING UP ARRANGEMENTS

The exhibition hall will be open and available for the setting up and dressing of stands on:

Friday 30th April 2010	11.00am – 7.00pm
Saturday 1st May 2010	7.00am – 9.30am

OPENING TIMES OF THE SHOW

The exhibition is open to the public and trade on:

Saturday 1st May 2010	10.00am – 6.00pm
Sunday 2nd May 2010	10.00am – 5.00pm

PULL OUT

Removal of exhibits and equipment from the exhibition halls should be as follows:

Sunday 2nd May 2010	5.00pm – 10.00pm
---------------------------------------	-------------------------

Everything must be removed by 10.00pm, nothing may stay overnight.

RESTOCKING

The exhibitors will be allowed in the exhibition hall to re-stock their stands as follows:

Sunday 2nd May 2010	09.00am – 10.00am
---------------------------------------	--------------------------

THE ORGANISERS OFFICE

The Organisers Office is located on the ground floor in the Showering Pavilion

The Public Address System must be reserved for Organisers' Announcements, Police and Security messages only. This therefore precludes its use for messages from or to exhibitors and visitors.

HEALTH & SAFETY AT WORK

We would draw your attention to your responsibilities in respect of The Health & Safety at Work Act 1974. All exhibitors and contractors must work within the guidelines of the Act, and the form which is downloadable separately **MUST** be read and signed.

In the event of an emergency please contact NIGEL STEVENS, JOSETTE CORBETT or CHRIS SMITH in the Organisers Office.

DELIVERIES

All parcels or mail to be delivered to the exhibition should be addressed as follows:

**Your Company Name & Stand No, c/o The Organisers Office,
SHOWERING PAVILION
The Footman James 31st Bristol Classic Car Show
Royal Bath & West Showground, Shepton Mallet, Somerset, BA4 6QN**

We will accept and sign for any parcel/mail delivered to the show in your absence but cannot accept responsibility for them. Please do not send anything to the venue before Friday 30th April 2010 or after Sunday 2nd May 2010 as no one will be there to accept delivery.

FIRST AID

Please go to the Organisers Office and we will contact the First Aid for you.

CLUB STAND

Your stand will be space only. If you require walling for your stand please fill in and return [FORM 1](#). 4 foot walling is free of charge and 8 foot walling is £10 per metre.

STAND DISPLAY VEHICLES

Any vehicle that will be displayed on your stand will require a pass to gain entry into the hall. Please fill in and return [FORM 1](#) to order these passes and these will be collected on the set up day.

FIRE PRECAUTIONS

- No car will be allowed into the hall with more than one gallon of petrol in tanks and this will be checked on entry. All petrol caps must be locked or sealed with tape.
- Whether or not you have carpet please ensure you use drip trays where applicable.
- All materials used for the interiors of stands must be thoroughly fire-proofed to the satisfaction of the local authority and failure to do so may result in the removal of offending fittings.
- Plastic should not be used in the construction of stands without special permission from the Organisers.

Any person, whether exhibitor, staff, contractor, or worker, discovering an outbreak of fire, however slight, should endeavour to quench the fire by use of extinguishers. The exhibition Organisers Office should be notified immediately.

EXHIBITOR PASSES

Every member of your staff who will be entering or working within the Venue at any time will require an exhibitor's pass to obtain access past security. Passes will be issued on the setting up day Friday 30th April 2010 from the dedicated ticket office reached via Yellow Gate following the direction signs.

TRADE: Each stand is issued 2 exhibitor wristbands (1 wristband = covers you entry for both days) and 1 car park pass. Exhibitor passes will be strictly monitored and we reserve the right to issue the number of passes we feel is reasonable.

CLUBS: Please fill in [FORM 1](#) and return before the 3rd April 2010. Exhibitor wristbands will be needed to enter the venue (1 wristband = covers you entry for both days). Each club are permitted to 2 passes per car on display and an extra 2 for club officials. Please contact Josette on 0117 907 1000 or email josette.corbett@btconnect.com if you require extra passes.

CAR PARKING

Exhibitors can park their vehicle in the exhibitor's car park free of charge provided you display a pass in the windscreen of your vehicle. Trade stands will automatically receive one car park pass, please email josette.corbett@btconnect.com to request more. Clubs please fill in and return [FORM 1](#) to indicate how many you require and these will be collected with your wristbands on the set up day. Please note that the areas available for car parking for exhibitors have changed, please follow the directions of the Marshalls. We will be introducing Classic Car Parking inside the showground for visitors therefore it is essential that you follow the directions of the stewards to avoid being either blocked in or towed to where you should have been!

TRESTLE TABLES & CHAIRS

Trestle tables and chairs will be available for hire and must be ordered in advance. Please complete and return [FORM 1](#) for clubs and [FORM 2](#) for trade together with a cheque for the full amount.

CARPET

Should you require carpet for your stand please contact Floorex on 01633 870872 for further details.

ELECTRICS

Clubs please note that we supply one 5 amp socket free if you need more you will need to order these using the electrical order [FORM 1](#)

Richard Norman Electrics are the mandatory electrical contractors for the exhibition appointed by the organisers and must be used for all electrical work to ensure that systems used are compatible. They offer a selection of electrical fittings for hire as listed on their order form attached separately.

We recommend that you only use fittings supplied by the contractor (which have been pre-tested and are the responsibility of the contractor to maintain on site) rather than using your own fittings. If you do wish to use your own fittings they must be approved and installed by the contractor. A 24-hour power supply is available from the contractor on request.

Please also note the following electrical regulations which apply to all exhibitors:

- ◆ All electrical connections must be enclosed (no strip connectors).
- ◆ Only one extension block lead of not more than 2m long to be used in each socket.
- ◆ Adaptors and reel type extensions shall not be used.
- ◆ Leads on exhibitors' equipment must be not more than 2m long.
- ◆ All exhibitors own fittings must have a covered earth wire.
- ◆ All metal fittings and equipment must be earthed.
- ◆ If you use your own equipment it must comply with all regulations and is subject to testing and spot checks.
- ◆ Not more than one flex to one plug top.
- ◆ Sockets must not be overloaded, i.e. 500w sockets only 500w max.
- ◆ There are stringent mains tests carried out by the hall owners, it is therefore advisable for all Exhibitors to thoroughly check their own fittings before bringing onto site as a further charge may be incurred by the nominated electricians for the rectification of any electrical work necessary.
- ◆ With your own lighting it may avoid long leads if you have our socket fitted to the rear of the fascia or at the top of the back wall. Please state the required position of socket on the order form (or sketch plan) attached separately.

If you have any other electrical queries, please do contact the electricians, RNE, for advice to avoid delay on the set-up day by telephoning 01483 233900.

CATALOGUE ENTRY

To ensure that your free write-up is inserted in the show guide please email a copy of [FORM 3](#) to emmac@nwe.co.uk by 19th March 2010. If you are not able to email then please send a copy to Emma Crane, Nationwide Events, Pinnacle House, 166a, Gloucester Road North, Patchway, BRISTOL BS34 5BG by *no later* than 19th March 2010.

ADVANCE TICKETS

You can buy tickets for the show from us at a discounted rate. Just visit our website www.bccsl.co.uk and use the validation code BC10.

SECURITY

There will be overnight security operating from the time the show closes until exhibitors are officially allowed in the following day. During the opening hours of the show exhibitors are responsible for their own stands but there will be security in operation within the exhibition.

PUBLIC TELEPHONES

There is a payphone just outside The Showering Pavilion.

PROMOTIONAL ACTIVITIES

For the good of all exhibitors the following promotional activities may only be undertaken within the exhibition if the written permission of the Organisers has been obtained:

- conducting surveys (other than from your stand),
- handing out stickers and badges (other than from your stand),
- handing out promotional literature or material (other than from your stand).

PRESS OFFICE & PRE SHOW PUBLICITY

Information for the Press can be left in the Organisers Office. If you have any pre-show publicity regarding new products, etc, please send us details as these are often useful in publicising the show via press releases, etc.

ADDITIONAL ADVERTISING

Should your company be planning any advertising near or during the period of the exhibition please remember to say that you are exhibiting at the show and mention the stand you are on. You will be surprised at the extra response from customers who will readily visit your stand. You may download logos from our website to use on your advertising. If you require any further marketing material for the event such as flyers/posters then please contact Emma Crane on 0117 907 1000.

STAND CATERING

There is a bar and restaurant on the first floor serving hot and cold food. Set up day there will be outside unit providing tea, coffee and hot food.

STAND CLEANING

All stands, aisle and common areas will be cleaned as a free service. Any large rubbish, black plastic bags or empty boxes are to be placed in the aisles at the end of each day for removal.

CARAVAN/CAMPING FACILITIES

You may stay on site in your caravan/camper van in the designated camping area where there will be some facilities available. There is a £5.50 charge per vehicle per night for this facility and you can either fill in and return **FORM 4** on page 14 or pay on the day. If you chose to pay on the day you must advise the Organisers on arrival of your intention to stay on site overnight and how many people will be staying in the vehicle. You will be given a pass for your vehicle to avoid being woken and checked upon! For health and safety reasons we need to know who is exactly on site.

ADVERTISING

If you wish to advertise in the show guide please contact Emma Crane at Nationwide Events on **0117 907 1000**.

HEALTH & SAFETY

EXHIBITION BUILD-UPS, OPEN DAYS AND BREAKDOWNS **THE HEALTH AND SAFETY AT WORK.ETC.ACT 1974**

All personnel, whether stand staff or contractors, should be aware that they have a responsibility to ensure, so far as is reasonably practicable, the health, safety and welfare of all employees, and that any plant or systems of work which may be used are, so far as is reasonably practicable, safe and without risks to health. This includes that all employees are provided with information, instruction, training and supervision to ensure not only their own health and safety but others working or attending the vicinity.

WE HAVE NOW REDESIGNED THE HEALTH AND SAFETY RISK ASSESSMENT FORM YOU JUST NEED TO READ THROUGH IT MAKE ANY COMMENTS THAT ARE RELATED TO YOUR GOODS WHERE APPLICABLE AND SIGN IT.

THIS IS A MANDATORY FORM THAT YOU ARE NOW LEGALLY OBLIGED TO COMPLETE.
THE FORM IS DOWNLOADABLE SEPERATLY FROM THE MANUAL

HEALTH & SAFETY POLICY STATEMENT- COMPANY RESPONSIBILITIES

We are satisfied that establishing and enforcing appropriate measures to control and monitor Health & Safety procedures is a vital part of running the business as an efficient and successful operation. To this end we will:

1. Ensure that all plant and working practices are safe and offer no risk to health.
2. Ensure that all necessary precautions are taken in respect of the safe use, handling, storage and transport of materials and substances.
3. Provide such information, instruction, training and supervision as is necessary to ensure the health and safety at work of all employees.
4. Maintain all places of work, equipment and transport under our control in a safe condition, free from risk to health.
5. Provide adequate facilities for the welfare of employees.
6. Safeguard the health and safety of visitors and of any members of the general public who could be affected by our activities.
7. Provide all necessary information relating to health and safety in respect of processes, products and services.

BRISTOL CLASSIC CAR SHOW LTD

Company Code of Safe Practice for External Exhibition Venues

1. Emergency gangways must always be maintained through and to the centre of halls in build-up and breakdown situations.
2. Hard hats must be used when working beneath or near overhead working or if this is impracticable access must be restricted to such areas.
3. Operatives must wear suitable protective clothing relevant to their job, including eye, hearing, feet and hand protection.
4. Flammable liquids and substances must be used and stored safely and segregated from waste and other risk areas.
5. Portable power equipment must be used only for the purpose for which it was designed, and safety guards must be correctly fitted and used.
6. Portable electric tools must be used with the minimum length of trailing leads. Such equipment must not be left unattended with a live power supply to it.
7. Electrical and telephone cables must not be allowed to lie uncovered on the floor and must be taped down.
8. Stacker trucks must only be used by fully trained personnel.
9. Disused fluorescent type lighting tubes must be disposed of safely and properly.
10. Chemicals and flammable liquids must be removed from venues by the user or, in exceptional circumstances, brought to the attention of the relevant clearing department for safe and proper disposal. These products must not be placed in general rubbish bins or skips.
11. All work areas must be maintained free from general waste materials which could hazard operatives.
12. Proper scaffolding must be used during the construction of stands. The scaffolding must be used in accordance with industry guidelines and any tower scaffold in use must be properly stabilised and propped.
13. All electrical work within venues must be carried out by the Company's nominated contractor.

INSURANCE

Although every reasonable precaution has been taken - including adequate patrolling of the venue - the Organisers expressly decline responsibility for any loss or damage which befalls the personnel or property of any exhibitor. It is therefore essential that Exhibitors insure (on an "All Risks" basis) exhibits and equipment brought to the stand, including property hired or borrowed for which they are responsible. Cover should include transit to and from the venue. Public liability insurance is also necessary in respect of damage to third party property or bodily injury.

As your overall expenditure could be lost if the event was curtailed or cancelled - or your exhibits were destroyed en route to the event, resulting in an empty stand - it is prudent to cover these risks too.

Consult your insurance adviser about suitable cover or take advantage of the Plan offered by Footman James & Co Ltd by contacting Emma Crane on emmac@nwe.co.uk or 0117 9071000.

OFFICIAL CONTRACTORS

ELECTRIC

RNE
PO Box 632
Guildford
Surrey
GU3 3LT
Tel No: 01483 233900
Fax No: 01483 236500

INSURANCE

Footman James & Co LTD
Waterfall Lane
Cradley Heath
Warley
West Midlands
B64 6PU
Tel No: 0121 561 4196
Fax No: 0121 559 9203
Contact Kevin Askill

TRESTLE TABLES/CHAIRS/WALLING

Bristol Classic Car Show Ltd
Tel No: 0117 907 1000
Email: emmac@nwe.co.uk

STANDS

Intershell Systems Limited
Tel No: 01633 838283

CARPET

Floorex Carpets Ltd
Tel: 01633 870872
Fax: 01633 865042
Contact: Dave Shorthouse

VENUE

Royal Bath & West Showground
Shepton Mallet
Somerset
BA4 6QN
Tel No: 01749 822200
Fax No: 01749 823169
Or during the show the Organisers Office
Tel No: 01749 823113

SHOW GUIDE

Bristol Classic Car Show Ltd
Pinnacle House
166A Gloucester Road North
Patchway
Bristol, BS34 5BG
Tel No: 0117 907 1000
Fax No: 0117 907 1001
Contact: Emma Crane
Email: emmac@nwe.co.uk

Health & Safety Form –COMPULSORY FOR ALL EXHIBITORS

The 31st Bristol Classic Car Show

PLEASE READ THOROUGHLY AND COMPLETE THOROUGHLY – The Bristol Classic Car Show Ltd contracts Nationwide Events to run operations at all its events and as such Nationwide Events decisions are final on all matters of Health and Safety. Exhibitor passes will not be issued unless organisers have received full stand payment and are in receipt of this form.

Company/Club name	
Contact Name	
Stand Number	
Telephone Number	
Address	
Email	

Please read the following and sign the declaration below.

I/ We acknowledge Nationwide Events Health & Safety Policy and DDA Policy and confirm that they will be complied with in addition to our responsibilities under the Health & Safety at Work Act 1974 and DDA 1995 and all its subordinate regulations which apply.

I/ We/Our Contractors enclose a show and fire risk assessment for the build up, show open days and breakdown of our stand.

I/ We are satisfied that our staff have been given sufficient fire related information, instruction and training to carry out their tasks in a competent and safe manner and are aware of the emergency evacuation plan.

I/ We confirm that the following insurance/ policies are current and valid: 1. Public Liability Insurance 2. Employers Liability Insurance 3. Health & Safety Policy *(if you employ more than 5 permanent members of staff)*

I/ We agree to liaise with Nationwide Events on all matters regarding health & safety prior to and during the event where necessary to ensure the health & safety of all parties who may be affected by our actions/ instructions. Our risk assessment including a fire assessment will be available for inspection throughout the event.

I/ We accept Nationwide Events reserve the right to prohibit an exhibit or activity where there is contravention of the Health & Safety rules of Nationwide Events and/or statutory provisions where they consider that the health & safety or welfare of personnel is at risk.

To provide us with key information of key activities on your stand please tick the relevant boxes:	Yes ✓	No ✓
Will you be preparing / sampling / serving any food or drink on your stand?		
Will you be erecting a temporary structure? i.e. marquee / flagpoles / banner frame etc		
Will you have an electrical supply to your stand?		
Will you have a water supply to your stand?		
Will you be working at height (over 1 metre) using ladders etc?		
Will you be laying flooring or a platform?		
Will you be using any tools / power tools etc?		
Will you be installing a ramp or stairs?		
Will you be using LPG, highly flammable liquids, chemicals and ignition sources?		
Will there be any moving machinery / demonstrating exhibits on your stand?		
Will there be pre-recorded or live performances / music / public address systems on your stand?		

Please note LPG is not permitted at the venue

SIGNATURE:	DATE:
------------	-------

Please return all forms to: Nationwide Events. Pinnacle House, 166a Gloucester Road North, Patchway, Bristol, BS34 5BG.
FAX BACK: 0117 907 1001 EMAIL: emmac@nwe.co.uk

Risk Assessment Form – COMPULSORY FOR ALL EXHIBITORS

The 31st Bristol Classic Car Show

We have completed a table of possibly risks that could occur please read and sign the bottom of this page if you are happy we have covered all possible outcomes for our stand. There is a section below to add any other risks you feel could occur on your stand.

Activity / Hazard	Person at Risk	Risk Evaluation Level: High, Medium & Low	Current Precautions & Control Measures
<i>Vehicles on stand</i>	<i>Drivers / Passengers / General Public</i>	<i>Low</i>	<ul style="list-style-type: none"> a. <i>Competent licenced drivers.</i> b. <i>Minimal fuel to be in tanks on site</i> c. <i>Locking petrol caps to be used</i> d. <i>Drip tray to be placed under exhibiting vehicles</i>
<i>Construction of stands and components / Falls of panels, equipment etc</i>	<i>Operators working below stand including exhibition staff</i>	<i>Medium</i>	<ul style="list-style-type: none"> a. <i>Trained installers only used</i> b. <i>Appropriate equipment used to construct and dismantle</i> c. <i>Constructed in stages and only left unattended when safe to do so.</i> d. <i>Hard hats to be worn whilst operatives are working above.</i>
<i>Ladders / Working at Height / Falls</i>	<i>Installers / Exhibition Staff</i>	<i>Medium</i>	<ul style="list-style-type: none"> a. <i>Installers trained in the use of ladders</i> b. <i>Ladders checked before use</i>
<i>Manual Handling / Injuries from loading and unloading</i>	<i>Installers / Exhibition Staff</i>	<i>Medium</i>	<ul style="list-style-type: none"> a. <i>All staff are trained in manual handling</i> b. <i>Heavy components moved by trolley to minimise manual handling</i>
<i>Electrical / Electrical equipment, power tools and lighting</i>	<i>Installers / Exhibition Staff / General Public</i>	<i>Low</i>	<ul style="list-style-type: none"> a. <i>Only qualified electricians used</i> b. <i>All electrical equipment and lighting to be checked before use</i> c. <i>All portable electrical equipment to have a current PAT Certificate</i>
<i>Cables / Trailing leads / Trip Hazard</i>	<i>Installers / Exhibition staff / General Public</i>	<i>Low</i>	<ul style="list-style-type: none"> a. <i>All trailing leads and cables to be taped down or covered in reinforced rubber matting</i>
<i>Fires in Vehicles / Fire, Explosion, Skin burns, fume and smoke inhalation</i>	<i>All people in or entering the vicinity of activity</i>	<i>Medium</i>	<i>Fire separation, Fire detection equipment, trained staff, First Aid and Fire Fighting equipment. Venue monitoring, intervention and enforcement where necessary.</i>
<i>Fires caused by the use of flammable liquids / Fire, Explosion, Skin burns, fume and smoke inhalation</i>	<i>All persons within the event areas</i>	<i>Medium</i>	<i>Restricted use of flammable liquids, monitoring by safety officer, Information on restrictions supplied in the exhibitor manual.</i>
<i>Obstruction of Fire Exits and Exit routes, internally and externally by vehicles, waste materials</i>	<i>All persons within the event areas</i>	<i>Medium</i>	<i>Pre event briefing, supervision and regular inspections by safety staff</i>

SIGNATURE:	DATE:
------------	-------

Please return all forms to: Nationwide Events. Pinnacle House, 166a Gloucester Road North, Patchway, Bristol, BS34 5BG.
FAX BACK: 0117 907 1001 EMAIL: emmac@nwe.co.uk

FORM 1
CLUBS ONLY – PASSES & ORDER FORM

BRISTOL CLASSIC CAR SHOW
 Pinnacle House, 166A Gloucester Road North, Patchway, Bristol, BS34 5BG

Tel No: 0117 907 1000
 Fax No: 0117 907 1001
 Email: emmac@nwe.co.uk

RETURN BY 3rd APRIL 2010



NAME.....

CLUB.....

ADDRESS.....

POSTCODE.....STAND NO.....TEL NO.....

EMAIL.....

Each club is entitled to ONE free socket, if you require more than one please fill in this form accordingly. Tables, chairs and 4ft walling are also free to hire, please fill in your requirements and we will deal with each request individually.

ITEM FOR HIRE	COST PER ITEM	QUANTITY REQUIRED	TOTAL
Table (6ft x 2.6ft)	£0.00		
Chair	£0.00		
Power Socket (500w)*	£45.00 (1 free)		
Lighting (fluorescent tube)*	£45.00		
Walling (8ft x 1m panels)*	£10.00 per metre panel		
Walling (4ft panels)*	£0.00		
*Please mark on the back of this form where you would like your electrics and walling on your stand. For any other electrical/walling requirements please ring the office.		SUBTOTAL	
		VAT @ 17.5%	
		TOTAL	

Please complete this section of the form for your passes. All passes will be collected on set up day on entrance.

CAR PARK PASS BOOKING

DISPLAY VEHICLE PASSES BOOKING

EXHIBITORS PASSES

(Please remember clubs 2 passes per car and 2 for club officials per day)

Number of Wristbands required:

FORM 2
TRADE ONLY - FURNITURE & ELECTRICS BOOKING FORM

BRISTOL CLASSIC CAR SHOW LTD
Pinnacle House, 166A Gloucester Road North,
Patchway, Bristol, BS34 5BG
Tel No: 0117 907 1000
Fax No: 0117 907 1001
Email: emmac@nwe.co.uk

RETURN BY 3RD April 2010



If you need to hire tables, chairs, power sockets or lighting you must order in advance. Please complete and return this form along with a cheque for the full amount made payable to **Bristol Classic Car Show Ltd**. Orders not including full payment may result in your items not being available at the show.

Tables and chairs will not be delivered to your stand, please come and check in at the organisers office and we will deliver them to your stand.

NAME.....

COMPANY.....

ADDRESS.....

.....

POSTCODE.....STAND NO.....

TEL NO..... MOBILE NO.....

EMAIL.....

ITEM FOR HIRE	COST PER ITEM	QUANTITY REQUIRED	TOTAL
Table (6ft x 2.6ft)	£10.00		
Chair	£2.50		
Power Socket (500w)*	£45.00		
Lighting (fluorescent tube)*	£45.00		
Walling (8ft x 1m panels)*	£10.00 per metre panel		
*Please mark on the back of this form where you would like your electrics and walling on your stand. For any other electrical/walling requirements please ring the office.	SUBTOTAL		
	VAT @ 17.5%		
	TOTAL		

Bristol Classic Car Show Ltd Reg No 1609061 VAT 908 7647 86

FORM 3
EXHIBITOR SHOW GUIDE ENTRY

BRISTOL CLASSIC CAR SHOW
 Pinnacle House, 166A Gloucester Road North,
 Patchway, Bristol, BS34 5BG
 Tel No: 0117 907 1000
 Fax No: 0117 907 1001
 Email: emmac@nwe.co.uk

RETURN BY 19th MARCH 2010



Your write up into the show guide is free, so be sure to return this form. **All * entries will be printed in the show guide exactly as they are written**, so please ensure all details are clear and accurate. Please leave any areas you don't wish to have printed blank. If we do not receive this form we will just print your company/club name on your contract along with your stand number.

Company/Club name* (as printed in guide)	
Stand Number*	
Address*	
Telephone Number*	
Web Address*	
Email*	

SignatureDate

Contact name and tel. for queries relating to this form

.....

*Please write/type your free entry below (Trade exhibitors 20 words/ Club exhibitors 50 words)

Bristol Classic Car Show Ltd will endeavour to print the correct details as supplied on this form. Neither party will be held responsible for any mistakes made by the exhibitor completing it or errors made due to unclear completion of the form.

FORM 4
CAMPING BOOKING FORM

BRISTOL CLASSIC CAR SHOW
Pinnacle House, 166A Gloucester Road North,
Patchway, Bristol, BS34 5BG
Tel No: 0117 907 1000
Fax No: 0117 907 1001
Email: emmac@nwe.co.uk

RETURN BY 3rd APRIL 2010



A designated area for camping will be available onsite for a charge of £5.50 per vehicle per night.
Please note that this charge is levied by the showground and collected by us on their behalf -
Please indicate which evenings you wish to stay overnight?

FRIDAY

SATURDAY

SUNDAY

How many vehicles/ caravans?

Total cost £.....

Vehicle Registration.....

Number of people staying in the vehicle/caravan?

Please enclose a cheque for the corresponding amount to the above address, made payable to **Bristol Classic Car Show Ltd**. Orders not accompanied by a cheque will not be accepted.

CLUB/COMPANY.....

CONTACT NAME.....

ADDRESS.....

POST CODE STAND NO

TEL NO..... MOBILE.....

